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1. INTRODUCTION

1.1. The Lake Deneys Yacht Club is owned by all its members and governed by an elected Management Committee (MANCOM) of volunteers.

1.2. The objectives of the Club shall be: -

- 1.2.1. To promote the art of and interest in amateur sailing.
- 1.2.2. To ensure that all forms of watercraft launched from the clubs' coastline comply in every aspect with current boating legislation and club By-laws and with due regard to safety and boating etiquette.
- 1.2.3. To promote good fellowship among members of the Club.
- 1.2.4. To do all things as may be necessary for, or conducive to the attainment of the foregoing objectives.
- 1.2.5. The provisions of this Constitution are founded upon and shall be implemented and administered in the recognition of human dignity, equality, the advancement of human rights and freedoms, non-racialism, non-sexism, the right of freedom of association, the supremacy of the Constitution of the Republic of South Africa of 1996, the rule of law and good corporate governance.
- 1.2.6. The provisions of this Constitution are intended to foster a spirit of mass participation, healthy competition, sportsmanship and fair play among all members and participants in all activities and sailing of all races, genders and ages.

To ensure that MANCOM is guided towards fulfilling the Club objectives, and in the interest of all Club members, procedures and policies have been drafted into these By-laws. This step is a requirement of the Club Constitution and is in-line with the requirements of the property title deed. MANCOM has reviewed and approved, by majority vote, these by-laws and appeals to all members, visitors and public to study these rules and to strictly obey them. Various procedures and rules are set out below for the benefit of all members and to give new members, on joining LDYC, the necessary guidance.

These By-laws are in addition to those detailed in the Club Constitution and are subject to them.

These By-laws rescind all previous By-laws.

These By-laws have been written in the spirit of LDYC's constitutional objectives.

As part of the spirit of being a member of LDYC, members are expected to adhere to the following:

MEMBERS CODE OF CONDUCT

1. To uphold the Club Constitution,
2. To honour and respect one's fellow members,
3. To respect all elected club officials,
4. To respect all the club staff,
5. To attend SGM's and AGM's and, if unable to, to send an apology and a proxy,
6. To uphold motions voted in at the above meetings,
7. To take part in a water sport at the club,
8. To represent the club when taking part in events,
9. To follow procedures in place if unhappy with matters at the club, and
10. To enjoy and promote the facility that we have.

2. DEFINITIONS

Access Control Officer	the person in charge and operating the entrance gate to the Club, collection of payment to enter etc.
MANCOM	<p>the management structure of the Club is detailed in the chart on the first page of this Constitution, all of whom shall be paid up ordinary members of the Club.</p> <p>They shall be elected at the Annual General Meeting by the member's present eligible to vote. In the event of more than one candidate being nominated for any of these positions, the matter will be decided by secret ballot.</p> <p>The Manager need not be a member of the Club, in which case he will be appointed by MANCOM.</p>
Boat Locker	Being a built garage for the storage of water craft and other belongings, exclusively for use of club members.
Boat Port	Being a built carport for the storage of water craft and other belongings, exclusively for the use of members.
By-laws	Set of rules and regulations controlling the activities of the club, members and visitors. These rules are approved by the MANCOM
Site Number	The number required to be attached and displayed on every member's caravan
Club	Lake Deneys Yacht Club (LDYC)
Club Flag Officers	Members nominated and elected at the Annual General Meeting, empowered officially by the Club to fulfil certain functions. The Commodore, Vice-Commodore and Rear Commodore.
DWAF	Department of Water Affairs and Forestry

He / His / Him	any words importing the singular shall include the plural and vice versa, and words importing the masculine gender shall include the feminine.
Club Manager	the Club Manager is the General Manager and Executive Officer of the Club. It is the Club Manager's duty to carry out the policies set by the MANCOM. The General Manager also prepares the Annual Budget subject to MANCOM'S approval and is responsible for managing and controlling Club operations to achieve budgeted revenue and expense targets. Certain functions may be delegate to staff with the necessary authority to act on his behalf.
Members	A member as defined in part 7 of the Constitution of the Club
PWC	Personal Water Craft, sometimes more generally referred to as a power boat, yacht or dinghy
Safety Officer	Any person appointed by Management to oversee the safety and rescue function on or around LDYC. Such person may be a staff member, Club member or member of the public duly authorised by Management
SAS	South African Sailing Association
V Number	The number required to be attached and displayed on every member's boat

3. ENTRY OF MEMBERS TO THE CLUB

- 3.1. Members in good standing may gain entrance to LDYC through the members' entrance gate by means of the fingerprint identification security system. Their stays will then be electronically recorded.
- 3.2. Failing which a member register is located at the guard house which must be completed if the biometric system is not operational.
- 3.3. Spouses/partner and dependants of the primary member over the age of eighteen may be registered to gain entry to the Club.
- 3.4. LDYC may refuse the member entrance to the premises should the member be in arrears with his club fees, subs, or levies or having been so disciplined by a disciplinary committee decision.
- 3.5. The Access Control Officer may be required from time to time, to check the details of the family size, establish proof of membership etc. from the membership records kept at the gatehouse, or any other system such as car discs or membership cards which may be in use from time to time and to check if the occupants in the car tally with this number.
- 3.6. MANCOM reserves the right to evict any member who fails to observe acceptable standards of behaviour towards any other member or LDYC staff member.

4. GUESTS VISITING THE CLUB

Any single, family or honorary member of the Club in good standing and paid up may introduce guests to the Club subject to the following conditions: -

- 4.1. The host member shall always be present during the guest's visit to the Club.
- 4.2. The host member shall always be responsible for the actions and behaviour of his guest/s and shall ensure that such guests comply with all the provisions of the Club Constitution, By-laws in force from time to time and, in addition, any site layout or planning provision in force from time to time.
- 4.3. The host member shall ensure that all the necessary gate log entries as prescribed by MANCOM from time to time are complied with and shall be present to receive his guests at the gate or shall make prior arrangements for their entry in accordance with directions given by MANCOM from time to time.
- 4.4. The host member shall be responsible for the immediate payment of all visitors' fees prescribed from time to time.
- 4.5. No country, junior, reciprocity or temporary member shall be entitled to introduce guests.

- 4.6. Visitors' fees for guests shall vary from time to time in accordance with the directions of MANCOM.
- 4.7. Member Guest Ticket books will be kept at the Office and the Administration Officer is appointed as the responsible person to keep record of guest ticket books. The member register will be updated on allocation of guest tickets.
- 4.8. All visitors are to complete the gate entry register, using the ticket number as the receipt number. No ticket = No entry.
- 4.9. All guest ticket stubs are to be attached to the register.
- 4.10. The ticket is always to be kept by visitors for verification.
- 4.11. Tickets will be issued as follows:
 - 4.11.1. 12 free tickets issued to family memberships
 - 4.11.2. 6 free tickets issued to single memberships
 - 4.11.3. free tickets issued to pensioner members based on membership type.
 - 4.11.4. No free tickets issued to country, junior, reciprocity or temporary membership type.
- 4.12. Free tickets will only be issued to fully paid-up members.
- 4.13. Free tickets are only valid for 1 (one) membership year.
- 4.14. Sailing crew tickets will be issued when annual racing ticket fee are paid
- 4.15. Flag officers may be allocated additional tickets.
- 4.16. All functions and events require pre-authorisation of Mancom
- 4.17. Kids under the age of 13 are free.
- 4.18. One ticket per person and only valid for one night.
- 4.19. When free tickets are depleted additional tickets are for sale as follows:
 - 4.19.1. Family members, 24 tickets at R60.00 per ticket thereafter R80.00 per ticket
 - 4.19.2. Single members, 12 tickets at R60.00 per ticket thereafter R80.00 per ticket
 - 4.19.3. Pensioner members, 12 tickets at R60.00 per ticket thereafter R80.00 per ticket
 - 4.19.4. All non-member visitors are required to pay the entrance fee at the gate and a cash receipt will be issued. This receipt may be presented at either the LDYC bar or The Wharf restaurant for a refund of the gate entry fee.

5. MOTOR VEHICLES AND TRAFFIC ARRANGEMENTS

- 5.1. Access ways are provided for the unhindered access to the foreshore areas by pedestrians, emergency vehicles, LDYC vehicles and for the launching of boats.
- 5.2. Vehicles are not to be parked in the access ways.
- 5.3. Regular vehicle traffic along the foreshore area in front of the caravan sites is strongly discouraged.
- 5.4. The maximum speed limit of 12 kph on Club premises must be strictly obeyed.
- 5.5. During peak periods, only one motor vehicle per site will be allowed to park on, or near your caravan site. Additional vehicles must be parked in the demarcated areas, which may change from time to time. These peak periods are during December/January, the Easter weekend and may include other periods due to big events hosted at the Club as and when required by MANCOM
- 5.6. Motorists must adhere to all the traffic signs and traffic rules of the Republic of South Africa. No unlicensed drivers are permitted to drive on LDYC premises.
- 5.7. Quad bikes are not allowed on the premises of the Club, unless authorisation from the office has been received.
- 5.8. If MANCOM requires that the vehicles of members, member's guests or public vehicles to be identified, such identification shall always be displayed on the vehicle before entering and while on LDYC premises.
- 5.9. The Club shall not be liable for injury, loss or damage or property through accident, fires, storms, falling timber, theft, public disturbance, vermin, wilful act or negligence of Club members or staff or injury, illness or damage from any other cause whatsoever while using the Club premises.

6. RULES RELATING TO BOATS

- 6.1. Power boating is permitted from the club shores provided the power boat has a valid COF and is skippered by a minimum R licensed skipper.
- 6.2. All power boats / jet skis must obey the "no wake zone" markers and travel at a maximum speed of 5 knots through the club anchorage to or from the shoreline/jetty.
- 6.3. Power boats may not be washed on the roads of the caravan park. Boats to be washed in the designated area provided by the club.
- 6.4. Power boating is not permitted through the Club anchorage or along the shoreline of the Club property other than to proceed to and from the jetty when the boat speed is not to exceed five knots.

- 6.5. All boats (canoes included) shall be registered with the Club. Boats shall be defined as any watercraft including, but not limited to, tenders, canoes, paddle ski, sailboards, kayaks, dinghies, motorboats, keelboats and catamarans. The necessary boat registration form must be submitted. A registration number (V-number) will be issued at the prescribed fee and affixed to the boat at all times.
- 6.6. Boats found on the premises without a registration number will be impounded until they can be identified. A R1,000 admin fee shall be levied before the boat is released. Should a boat not be identified within 6 (six) months of being impounded, such boat may be sold, and the proceeds used for Club funds.
- 6.7. A boat-parking bay in the relevant boat-park, if available, will be allocated. The parking is subject to the annual fees. The member is responsible for paying the annual boat-parking fee.
- 6.8. The boat must then be parked in this boat parking space. A member may park two boats in the hired parking bay, if the second boat fits into the parking bay without obstructing the movement and/or parking of a neighbouring boat.
- 6.9. No boat parking will be allowed on the member's caravan site aside from a tender or mono-hull dinghy not exceeding 16' foot (4.8m) and WITHOUT standing rigging will be permitted with the prior approval of MANCOM.
- 6.10. Use of the boat parking facilities is entirely at the members' risk.
- 6.11. The use of equipment/vehicles and services provided by LDYC, including the tractor, gantry, hoist and any other LDYC equipment, is at the risk of the user and LDYC does not accept responsibility for any loss, damage or injury that a person or his property may sustain. The use of such equipment will be at the discretion of MANCOM and prior permission for the use thereof is required. A levy may be charged for the use thereof.
- 6.12. A water safety booklet is available from SAMSA. It is the members' responsibility to ensure that his he, family and guests are aware of the rules and that they abide by these rules.
- 6.13. The Club Safety Officer has the right to inspect any boat to check the prescribed safety equipment. The Safety Officer may refuse any boat owner permission to launch or may order any boat off the water if, in his/her opinion, the boat is not seaworthy or does not comply with any requirement as laid down by LDYC, DWAF or any other Governing body.
- 6.14. Dinghy storage areas, where members can park their dinghies, have been demarcated. These areas include the storage of canoes and sailboards and if available, are issued on an annual basis at the prescribed fee provided that such fees are fully paid in advance.

- 6.15. Covered Boat ports and boat lockers are limited. Members who wish to secure a covered bay must put their names on the waiting list, which is available at the Club office. As the boat ports and boat lockers become available, an agreement shall be signed. The member is responsible for paying the annual fee. All costs and fees for boat lockers, garages and boat ports are to be conducted through the club bank account to keep a record of transfer.
- 6.16. The use of the tractor and driver and/or boat hoist for keelboat/large powerboat movements shall be arranged with management and this service will be levied at the prescribed fee as determined from time to time.
- 6.17. Boat audits shall be carried out on a regular basis. Owners of boats that do not adhere to Club by-laws may be impounded and/or a fine imposed.
- 6.18. If any boat is sold or the registration details change (e.g. new colour, new trailer, change in motor size, etc), the Club office shall be informed immediately.
- 6.19. If any boat is removed from the Club premises, this information shall be recorded in the register at the entrance gate.
- 6.20. Management shall be informed of any new boat that the owner intends leaving at the Club. Management will advise the owner if and where the boat may be parked or stored.
- 6.21. After launching a boat, the trailer and towing vehicle shall be parked in the demarcated trailer parking area (on the west side of the slipway). This arrangement may change when large regattas or other events are hosted. This parking area may then be used for specific uses as approved by MANCOM
- 6.22. All persons who launch their boats shall inform management by completed the Voyage register, for safety control reasons, of their estimated time of arrival back at the Club.
- 6.23. Where tie-down facilities have been installed, members shall secure their boats to avoid damage due to the strong winds.
- 6.24. All boat trailers, i.e. owned by Club members as well as members of the public, shall be able to be easily identified. The V-number, owners name and cell phone must be included in this information which shall be clearly marked on the left front side (port side) behind the tow-bar of the trailer.
- 6.25. All members who participate in any form of water-sport not only sailing (windsurfing included) are liable to pay the SAS membership fee. If a member pays this fee at another Club, a declaration form shall be submitted to LDYC.
- 6.26. All boats are stored and moved at the owner's risk and the LDYC will not be held responsible for any damage whatsoever.

7. RULES RELATING TO KEELBOATS

- 7.1. Moorings may not be laid in Club waters before they have been examined and accepted by the Harbour Master as being suitable for the boat to be moored thereon. Although the Club makes, sells and lays moorings, it cannot accept responsibility nor liability for any accident, injury or damage that may occur in respect of such moorings. All boats are moored at their owner's risk.
- 7.2. A compulsory annual inspection of all member's moorings is undertaken by the Harbour Master at a basic fee agreed by the committee to which is included the prices of any materials used.
- 7.3. Laying or moving moorings can be undertaken only on the authority of the Harbour Master and members wishing to do so must complete in duplicate a Mooring Work Application form available from the clubhouse office.
- 7.4. Mooring raft usage is vested in the Harbour Master who has sole responsibility for this item of Club equipment and no member is permitted to use the raft without the Harbour Master, a Flag Officer or the Harbour Master's designated deputy, being present.
- 7.5. Mooring charges, e.g. cost of mooring, use of mooring raft, annual inspection, etc. are to be paid within 30 days of invoice. The committee shall lay down these charges and may revise these from time to time.
- 7.6. DO NOT use someone else's mooring.
- 7.7. While mooring work and the administration thereof is undertaken in good faith by the committee and its officers no responsibility nor liability whatsoever is accepted by LDYC in the event of loss or damage to any boats or moorings.
- 7.8. Use of the Slipway, Launching Cradle, Gantry and Winch is at the users own risk and the club accepts no responsibility nor liability for injury or damage resulting from the use thereof.
- 7.9. The gantry equipment includes an electrical distribution board for 15-amp plugs, a three-phase outlet and a winch. When not in use these are kept locked. Keys to this equipment and the hoisting slings with their shackles re kept by the Manager during the week and over weekends and public holidays by the club bosun. Keys will only be issued against

signature to persons competent to handle the equipment. The keys (after locking up), slings and shackles are to be returned immediately after use.

7.10. The gantry, its winch, slings and shackles are not to be used for items having a mass exceeding 10 tons.

7.11. Sale of Boats

7.11.1. Members who sell their boats must advise the Club to enable it to up-date its records. The seller must also warn the purchaser, if he is not a Club member, that he merely has visitor status and that the boat cannot be left on the Club property or waters without special consent from MANCOM.

7.12. Removal of Boats from Club premises.

7.12.1. Members who require that boats be removed from the Club's premises must advise the Manager to this effect before the boat is removed.

8. BOAT REGISTRATION SYSTEM

8.1. All members' boats shall have an official club registration or "V-number" on their boats at all times. Any boat found without such a number, will be impounded and the offending member shall be required to pay a R1000.00 administration fee to obtain release of their boat from the pound.

8.2. The storage of boats is subject to an annual fee and the payment of subs and dues. The storage area shall be determined by the General Manager from time to time.

8.3. All boats (V-numbers) that do not have the official Club registration identification shall be liable for the normal public entrance daily fee.

8.4. Boats may be moved from time to time by LDYC staff as and when such reasonable need arises. The owner shall first be notified and shall be given reasonable notice to move his boat and/or be present when the boat is moved. Failure by the owner to respond to such a request shall entitle the Club to move the boat at the owner's risk. In an emergency, such as a fire, the Club shall have the right to move the boat without prior notification having to be given to the owner.

9. PERSONAL WATER CRAFT /JET SKI (PWC)

- 9.1. Before a non-member PWC may enter the Club premises, the owner shall be registered with the Personal Watercraft Association (WP) and the driver must be registered with the PWCA (Personal Watercraft Association) or any such organisation the Club may specify from time to time.
- 9.2. One buoyancy aid (SABS 1417/1987) per person aboard
- 9.3. One unexpired approved projectile flare set
- 9.4. Approved, suitable fire extinguisher
- 9.5. Owners details on trailer – Name and Telephone number
- 9.6. COF for Inland Waters plus Buoyancy Cert plus CatR Skippers Licence

10. RULES RELATING TO CARAVANS

- 10.1. Caravan sites, measuring approximately 10 metres by 10 metres square, have been allocated on the property in terms of the Club Development Plan. Sites, subject to availability, may be leased by members at an annual rental fixed by the committee.
- 10.2. The storage and movement of the caravan is entirely at the owner's risk.
- 10.3. No member may rent his/her caravan for financial gain to any outside parties.
- 10.4. It is strongly recommended that anti-theft devices (burglar bars and alarms, additional hasp and staple locking devices, etc) be used to secure caravans against theft.
- 10.5. Insurance on the caravan and its contents is strongly recommended.
- 10.6. Caravans may be moved from time to time by LDYC staff as and when such reasonable need arises. The owner shall first be notified and shall be given reasonable notice to move his caravan. Failure by the owner to respond to such a request shall entitle the Club to move the boat at the owner's risk. In an emergency, such as a fire, the Club shall have the right to move the caravan without prior notification having to be given to the owner.
- 10.7. Only ordinary members {single or family (including pensioners)} shall be allocated a site, Junior and Student members will not be allocated sites.
- 10.8. No member shall be allocated more than 1(one) site.
- 10.9. Only 1(one) caravan per site is allowed for the normal annual caravan site fees. An extra caravan may be allowed on the site provided permission in writing is obtained from Mancom and an extra fee determined annually. This amount subject to change from time to time as per annual site fee increases.
- 10.10. A maximum of 2 (two) caravans per caravan site will be allowed.
- 10.11. Caravan sites are not transferable except by the committee. No member may exchange a site with another member.
- 10.12. Any member who has been allocated a caravan site and either:
 - 10.12.1. transfers to Country Membership

- 10.12.2. resigns from the Club
- 10.12.3. fails to pay the prescribed fees within the stipulated period
- 10.12.4. fails to comply with any of the regulations set out in by-laws
- 10.12.5. is expelled from the Club in terms of Section 46 of the Constitution

shall immediately forfeit the right to the use of any caravan site at the Club.

- 10.13. In the event of suitable arrangements not being concluded by such member within a period of 60 (sixty) days following such forfeiture the Club shall have the right to remove, dismantle, dispose of, or cause such other things to be done to permit another member to occupy the site without encumbrance, unnecessary expenditure or inconvenience caused by such items.
- 10.14. Any monies received by the Club resulting from the disposal of these items will be reimbursed to the vacating member, less expenses, outstanding fees and handling charges.
- 10.15. Any member vacating a site shall advise the Club of any improvements remaining on the site to be vacated, their value, and any arrangements made in respect of such improvements. If no satisfactory arrangements have been concluded by the owner within a period of 60 (sixty) days of vacating the site, the disposal of such improvements shall become the sole responsibility of the Club. Following the disposal of such improvements the Club will reimburse the owner less expenses and handling charges.
- 10.16. In the event of the site becoming vacant for any reason, such site on becoming available for re-allocation shall be advertised on the official notice board of the Club for a period of 21 (twenty-one) days.
- 10.17. Any member wishing to apply for the use of a caravan site shall submit a completed Caravan Site Application form to the Club Admin Officer or Club Secretary and upon allocation and prior to usage pay to the Club the relevant site fee for the financial year.
- 10.18. Should more than one application be received for a caravan site the committee shall use the following rating system in selecting the successful applicant who must be a fully paid up member:

- 10.18.1. ALL MEMBERS 1 Point per year of Membership
- 10.18.2. ADDITIONAL points for each person for serving on a Club Committee; subject to attending at least 75% of the relevant committee meetings held during each year of office:
 - 10.18.3. COMMODORE 5 points
 - 10.18.4. VICE-COMMODORE 4 points
 - 10.18.5. REAR-COMMODORE 4 points
 - 10.18.6. SECRETARY 4 points
 - 10.18.7. TREASURER 4 points
 - 10.18.8. PRO 4 points
 - 10.18.9. HARBOURMASTER 3 points
 - 10.18.10. TRUSTEE 1 point
- 10.18.11. ADDITIONAL (once only) points for service to the Club:
- 10.18.12. HONORARY LIFE COMMODORE 3 points
- 10.18.13. HONORARY LIFE MEMBER 2 points
- 10.18.14. CASH DONATIONS (where written confirmation from the club is available)
 - 10.18.14.1. Above R5,000 (five thousand) 1 point
 - 10.18.14.2. R5,000 or below 1 point
- 10.19. Should there be a tie in points, the record of payments to the Club in respect of fees or other charges and any other relevant factors considered by the committee to be of merit, may also be taken in account.
- 10.20. In the event of no applications being received during the period referred to in Section 10.16 the site shall be allocated to the first qualifying application received by the Club
- 10.21. The site shall be used by the member for a minimum of 30 (thirty) days per annum. A caravan site usage register is maintained in the Club office. Members with caravan sites who have not signed in at the gate are to complete the register at the office whenever they visit the Club. The Manager is responsible for updating the register from the gate log each week to maintain a caravan record of caravan site usage.
- 10.22. Only one towable/trailable caravan per site is allowed per standard caravan site fee. A maximum of 2 (two) caravans per site with written permission from Mancom is permitted.
- 10.23. A maximum of two vehicles per site for family members, space permitting. Vehicles should park on caravan sites or in green belt areas not in the road, guests/visitors must park in demarcated car parking areas provided

- 10.24. Free standing storage boxes should not exceed 1,8m x 2m x 2m in size. The storage boxes must be within the confines of the 10m x 10m caravan site space. No storage boxes/sheds etc are allowed on the greenbelt common areas.
- 10.25. No boat road trailers, keel-boats, powerboats and catamarans be permitted on a site.
- 10.26. The responsibility for the cleanliness and maintenance of a caravan site, once it has been allocated to a member, rests with that member. Should a caravan site or any equipment thereon become unsightly or be classified as a hazard due to lack of care, MANCOM may, failing response to 2 (two) written requests to rectify the situation, cancel the allocation of such site without refund.
- 10.27. Cleanliness of caravan sites is imperative (fire hazards, vermin, flies, etc. MANCOM reserves the right to take whatever action it considers necessary to preserve this condition. Should the club incur any costs e.g. clearing, grass cutting, etc., such costs will be charged (debited) to the member concerned at a fee determined by MANCOM
- 10.28. Dishwashing water disposal on caravan sites is only permitted into soak pits, the minimum permitted size being one cubic metre. No other waste water shall be disposed of on any site.
- 10.29. Toilet water from sites may be connected to the main waste water treatment system at an additional cost per site, per annum, to be determined by MANCOM. No private French drains are permitted. In the case of DWAF or any other governing body, finding sites to be in transgression of rules or regulations the onus remains with the member to whom the site is allocated to remedy the site and pay any penalties that may be levied.
- 10.30. Water points for domestic use have been provided.
- 10.31. Members are always urged to use water sparingly and to ensure that taps are properly closed when not in use.
- 10.32. No washing of boats or cars in the caravan park is permitted.
- 10.33. Electricity supply to each site is available from a common Sub-distribution board (DB) that supplies 4 or 5 sites. The cable to this DB is 2 core and earth 2.5 mm square cable. This cable is rated for a maximum of 23 amps. Thus, each site is limited to 5 amps supply. Each Sub DB is supplied from the main distribution mounted on the wall at the Ablution blocks, the Sub DB and cable are protected by a common Overload and earth leakage circuit breaker.
- 10.34. Each site must be supplied by a maximum 5-amp circuit breaker in this sub-DB. Any member using a larger circuit breaker shall be stealing from other members and will be liable to disciplinary action.
- 10.35. All electrical installations on caravan sites should be SANS10142 compliant
- 10.36. The washing of dishes, utensils and pots is not permitted within the ablution blocks. Washing up and laundry sinks are provided in the scullery at the west end of the ladies' ablution block.

- 10.37. The drying of laundry on caravan sites should be done as inconspicuously as possible.
- 10.38. No disinfectants, antiseptics, cigarette butts or other foreign matter may be disposed of into toilets or septic tanks.
- 10.39. No electricity generators are permitted except for maintenance purposes and only during specific hours. Written permission must be obtained from the club manager and neighbours in all cases before work commences.
- 10.40. Noise disturbance is not permitted. No music will be allowed after 22h00 and before 10h00. Strictly no music whatsoever is allowed from cars or stationary vehicles. Members, their families and friends are reminded to observe acceptable standards of behaviour and noise levels. Members failing to comply shall be suitably warned and disciplinary action taken.
- 10.41. There is no provision for the accommodation of domestic workers on the Club property and they are not permitted to reside on caravan sites. The employment by members of Club employees is permissible only during their off-duty hours by prior agreement with the Manager.
- 10.42. Braai fires are only permitted in suitable containers and not on the bare ground. Fire safety precautions must always be exercised.
- 10.43. Refuse disposal drums are on sites throughout the Club property and all refuse must be deposited therein.
- 10.44. Green areas, open spaces, common areas have been designed at various intervals throughout the caravan site areas. No members may utilise this space exclusively.
- 10.45. No swimming pools are allowed on the common green areas or anywhere else within the caravan sites.
- 10.46. The improvement of the common green areas, e.g. tree planting, braai fixtures, etc., shall be determined by MANCOM. However, adjoining occupiers may, with the prior approval of MANCOM develop and/or maintain the sites in accordance with the wishes of all the adjoining members.

11. AWARDING OF STAYS

- 11.1. The awarding of a stay for an "event" includes any water-related organized activity, e.g. Regatta, fishing or power boating event.
- 11.2. The applicants must apply in writing, noting the event/s and date/s to the club manager for consideration
- 11.3. The stay or event must not be less than 20 (twenty) hours.
- 11.4. The maximum number of stays that may be awarded per event group is 5 (five)

12. HERITAGE OF ALLOCATED SITES

- 12.1. The criteria required from the relevant allocated site member must:
 - 12.1.1. Apply, in writing, in order that his/her site may be made available to be transferred to his/her son or daughter. Details of who the site must be transferred to must be unambiguous and clear
 - 12.1.2. be 55 years or older
 - 12.1.3. have occupied the allocated site for 10 (ten) consecutive years or more.

- 12.2. The "inheritor" must:
 - 12.2.1. be a member in his/her own right
 - 12.2.2. have his/her membership "in good standing"
 - 12.2.3. be at least 21 years of age
 - 12.2.4. must have at least 5 (five) years of prior unbroken membership when the parent/parents site becomes available
 - 12.2.5. must have had a minimum of 8 (eight) recorded stays per annum for the last 3 (three) years
 - 12.2.6. must apply, in writing, to qualify for the allocation of the allocated site.

- 12.3. In addition, in the event of the death of the main member, who has no spouse or partner, an appointed child has the option of taking over the site of his/her deceased parent (the member), if he/she qualifies on all the above criteria, provided that the member had previously submitted an acknowledged letter requesting that his allocated site be made available to his appointed son/daughter and such wish is contained in the recognised last will and testament.

13. IMPROVEMENTS / ALTERATIONS TO AN ALLOCATED SITE

- 13.1. No structure shall be erected on the site without the prior written approval of MANCOM.
- 13.2. Basic drawings of plan, front and side elevation to be submitted to Mancom for approval. Site to be inspected by MANCOM prior to commencement of building and upon completion thereof to confirm standards are complied with. Approved, date stamped, signed Drawings to be stored in caravan site file in LDYC office.
- 13.3. The canopies are to be of all metal construction. The vertical supports to be at least 75mm round or square tubing or of similar or greater strength and the canopy height is not to exceed 3.5 metres. The vertical supports to be placed in concrete foundations of at least 0.5 x 0.5 x 0.5 metres. The roof sheeting to be galvanized, of the corrugated or IBR type fastened by hook-bolts or Tec screws. The distance between hook-bolts in the two outermost rows of bolts is not to exceed 1 metre. The cross-cut ends to be fastened with at least 3 bolts each. Facia boards at least 10cm wide are to be installed unless the construction of the canopy makes it unnecessary in the opinion of MANCOM. The area covered by the structure shall not exceed 100 (one hundred) square metres of the site. All sites may be enclosed with 90% shade cloth, no permanent brick walls higher than 1.2 m except for private ablution facilities inside a caravan site that may be enclosed by 2m 100mm (single brick walling)
- 13.4. Failure to comply with any of these requirements could result in the dismantling or alteration of the structure at the cost of the member concerned.
- 13.5. Fences erected by members to demarcate their caravan sites shall be a maximum of one metre above ground level. Solid wall fencing, or screening is not permitted. Fencing shall not impede ground maintenance by Club employees.
- 13.6. Members may not employ non-members on Club property for any work to be performed unless the member is present. All contractors/workers employed by a member for construction work must always be supervised by the member during their contract work on the property.

14. CONSERVATION RULES

- 14.1. It is strongly advised that all swimming takes place in the demarcated swimming areas and members exercise caution if children are swimming in the dam.
- 14.2. No organic or inorganic waste of any nature may be deposited in the dam or left anywhere on the premises.
- 14.3. Fires may only be lit on caravan sites, at installed braai areas, and any other place where the Club has provided facilities above ground level.
- 14.4. The destruction or damage of any vegetation, animal or bird life is prohibited.
- 14.5. No hunting weapons (including pellet guns and "BB-guns") or wildlife traps may be brought onto the premises.

- 14.6. Angling is allowed from the Club premises and on the dam. The relevant angling licence is required (details available from Outdoor Safari in town or the Department of Nature Conservation). The Club encourages the catch and release principal. No fishing line or hooks may be left lying on the premises.
- 14.7. No angling is allowed in the harbour or on the foreshore.
- 14.8. All club members have the right to stop any dangerous practices on or off the water and will, if necessary, have the right to instruct members or public to leave the Club premises.
- 14.9. The disturbance of wildlife is prohibited.
- 14.10. The Club has the right to proclaim a conservation area anywhere on the Club premises. Any area that is demarcated as a conservation area must be treated as such. Specific rules that will apply to these areas will be posted on the Club notice board.

15. PETS ON CLUB PREMISES

- 15.1. Only members may bring domestic pets onto the Club premises.
- 15.2. Members are responsible for the discipline of their domestic pets.
- 15.3. If pets cause a disturbance to any member, this must be brought to the attention of the Manager at the earliest opportunity. If a member's pet(s) has/have built up a record of undisciplined behaviour on the Club premises, the owner will be informed, and the offending animal may be barred from entering the Club premises in future.
- 15.4. MANCOM will deal with any disputes regarding pets. Their ruling on the dispute must be carried out immediately. A member who is not satisfied with the imposed corrective action may take the matter further by stating their case, in writing, to the disciplinary appeal committee.
- 15.5. Pet owners are responsible for cleaning up and disposing of their pet's "mess".
- 15.6. The Club is not liable for any damage or injury caused by pets. The owner may be held liable for any costs incurred through damage or injury to persons, property or other animals.
- 15.7. Dogs must be able to be identified by means of a disc or tag with the dog's particulars displayed (owners name, dog's name, etc).
- 15.8. Dogs are not allowed into the clubhouse and bar, nor around the clubhouse area.
- 15.9. When dogs are walked away from the member's site, the dog shall be on a lead for easy control by the owner.
- 15.10. The Club attempts to restrict the number of dogs at the Club during the period one-week before Christmas and one week after New Year's Day. During this period, the following rules will be applicable: The Board will determine the relevant dates each year. Members will be allowed to bring their dogs to the Club, but must first complete a request form, available from the office, stating that you intend bringing your dog to the Club and

reminding you of the various existing Club by-laws relating to dogs. By signing this form members will be committing themselves to abide by these rules. Any dogs that have previously been identified as "problem" dogs will not be allowed on the premises during this period. If any problems are experienced with dogs during this period, the existing disciplinary system will be followed and, if the complaint is justified, the owner will be asked to remove the dog from the premises.

16. USE BY MEMBERS OF CLUB EQUIPMENT

- 16.1. Any equipment or item/s that belongs to the Club may only be used with prior permission from the Manager or his representative. After use, these items must be returned as soon as possible.
- 16.2. Any damage to equipment or items, whilst being used by a member, must be repaired or replaced by the member.
- 16.3. The driving of the Club tractor is restricted to certain LDYC staff.

17. YOUTH MATTERS AND RELATED RULES

- 17.1. The Youth clubhouse and kids' room is restricted to members or guests accompanied by a member.
- 17.2. Rules will be posted in the Youth clubhouse relating to this facility. These rules must always be obeyed.
- 17.3. No Club dinghies or equipment may be used without the permission of the Youth Sail Training Officer or the club manager.
- 17.4. The Director of Local Community Development and Youth Sailing may from time to time obtain MANCOM approval for a specific set of rules or Youth Code of Conduct, which shall be binding upon all youth while on LDYC premises.

18. CAMPING RULES

- 18.1. No camping is allowed on the foreshore in front of the caravan sites unless so authorised by MANCOM.
- 18.2. No fires to be made except in braai area, fire pit facilities or containers provided by the Club or in a standalone braai or Weber-type braai which has at least three legs and shall be of firm steel or similar type of construction.
- 18.3. All fires shall be extinguished once the braai is completed and the remaining ash, wood or coal removed, and the braai area left clean.

19. RULES RELATING TO THE BAR

- 19.1. The bar hours are flexible, depending on demand and shall be at the discretion of the General Manager.
- 19.2. The *normal hours of operation are:
 - 19.2.1. Fridays: 18h00 to 24h00
 - 19.2.2. Saturdays: 11h00 to 24h00
 - 19.2.3. Sundays: 11h00 to 19h00
 - 19.2.4. Public Holidays: 11h00 to 24h00
 - 19.2.5. December period: 11h00 to 24h00
 - 19.2.6. *Club Liquor Licence allows operation until 24h00.
- 19.3. The relevant bartender, who is appointed as the "Manager" (in terms of Section 39 (1) or (2) of the Liquor Act), is ultimately responsible for determining the bar hours. He/she will call the "last round" prior to closing. Members must adhere to this arrangement.
- 19.4. In addition to 18.3), the bartender will refuse to serve any person who is under the age of 18 or who has, according to him/her, consumed too much alcohol.
- 19.5. If members are accompanied to the bar with their guests, these guests must be signed in the Visitor's Book by the member. This responsibility is that of the member.
- 19.6. No children under the age of 18 are allowed inside the bar, whether accompanied by an adult or not.
- 19.7. No dogs are allowed in the bar.
- 19.8. Drinking glasses are not allowed to be removed from the bar area.

20. CAFETERIA / CANTEEN / RESTAURANT

- 20.1. The normal trading hours are as follows:
 - 20.2. Fridays: 17h30 to 21h00
 - 20.3. Saturdays: 08h00 to 21h00
 - 20.4. Sundays: 08h00 to 17h00
 - 20.5. Public Holidays: 08h00 to 19h00
 - 20.6. December period: 08h00 to 21h00
- 20.7. The cafeteria/canteen/ restaurant may not be in operation from June to August. (Dates as per LDYC Calendar).
- 20.8. The trading hours are flexible, depending on demand, and shall be at the discretion of the General Manager.

21. GENERAL

- 21.1. The normal working times for LDYC staff are:
 - 21.1.1. Office: 08h00 to 17h00 (Thursday to Sunday)
 - 21.1.2. Office: 08h30 to 15h00 (Monday)
- 21.2. These by-laws can be amended from time to time by MANCOM. Such changes or amendments shall be published to the members and the notice board.
- 21.3. Any regulations or notices such as water restrictions, and/or hours of watering, restricted areas, special camping arrangements, etc shall be posted on the notice board and shall be binding upon LDYC members and members' guests.
- 21.4. Occupancy days are limited to 7 (seven) continuous day's occupancy per 4 (four) week cycle, unless written permission from MANCOM has been received. The annual maximum number of occupancy days of 80 (eighty) days per financial year applies to all members.
- 21.5. Information in the Club Directory (both printed, electronic and on-line) is intended for the private use of the members and cannot be sold, rented, copied or used for commercial purposes or solicitation of business.
- 21.6. All complaints concerning operations of Club Facilities, its Employees and other matters are to be directed to the Club Manager or the Club Secretary. All complaints must be made in writing, signed by the complainant or sent via email signed with the member's name and sent from an email address previously provided to the Club.
- 21.7. Other than bona fide club business and commercial activities related to club activities that are approved on a yearly basis by MANCOM, no commercial activity of any nature may take place on or from the club premises.
- 21.8. MANCOM is the authoritative body in respect of discipline within the Club and shall take whatever measures as required to maintain an acceptable standard of behaviour and inflict the appropriate penalties whenever so required.